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Student Visa Policylicy

Key aims and principles

9 The University ensures that:

9.1 International students who demonstrate their ability and intention to study in a clear and transparent manner with the appropriate supported evidence will be sponsored under the Student Route Visa by the University.

9.2 Every international student who needs Student visa sponsorship is supported and guided through the visa application process by Student Immigration Compliance and Advice.

9.3 International students sponsored by the University on a Student Visa (Visa Sponsored Students)

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15 The University will refuse or withdraw Student Visa sponsorship if any of the following apply:

- The course that the applicant or student intends to study will not comply with Home Office requirements.
- Any applicant or student has submitted documents which are proven or suspected to be fraudulent.
- Any applicant or student has outstanding debts to the University, such as tuition fees.
- Any further Student Visa sponsorship would lead to the applicant or student to exceed the limit for study set out in Appendix ST: Student of the Immigration Rules.
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Academic Progression

19 The University does not sponsor students who have not successfully completed the course relied on for academic eligibility and/or their most recent course studied in the UK.

20 The only exception is students who are still pursuing their studies, but have completed all exams and assignments excluding the dissertation. Students must submit a letter issued by the relevant awarding institution which confirms that they have passed all exams and assignments, excluding the dissertation. The letter must also state that based on their progress to date, they are highly likely to complete their current course successfully.

21 The University will not normally sponsor students who have failed to complete a previous course of study in the UK, unless there are exceptional mitigating circumstances such as serious illness. The University reserves the right to request evidence such as medical documentation before agreeing to provide Student Visa sponsorship.

22 The University does not sponsor students for an undergraduate degree programme if they have already completed an RQF Level 6 qualification or above in the UK.

23
previous course of study, they do not meet the definition of academic progression. Therefore, they cannot receive Student Visa sponsorship, unless they confirm they will apply for their new Student Visa in their country of nationality and provide evidence they have left the UK, for example, a flight ticket to their home country and an entry stamp in their passport. S0 595.32 841.92 reW-3( )-2 reW*A8-6(m)3(ei)13(t2-3(rad)-)-3(

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27 Students whose fees will be covered by an official sponsorship or government sponsor must submit a letter of confirmation from the sponsor outlining the amount of money the sponsor is giving to the student. The letter must meet the requirements laid out in Appendix ST: Student of the Immigration Rules. If the amount given will not cover the full tuition fees and maintenance, students must submit proof of maintenance for the remaining amount.

Induction and Enrolment

28 Only students who have applied for a Student Route Visa using a CAS issued by the University can enrol on to the course.

29 The University may allow students to enrol on the course if they have submitted an in-country application for a new Student Route Visa and is pending with the Home Office. The student must have applied with a CAS number issued by the University and provided evidence they have made an in

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45 If a student intermits

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55 If a student visa application is tse-3(t)5(,q0.000008871 0 595.32 841.92 reW* nBT/F1 12 T

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63 Students whose visa application appeal has been unsuccessful and who decide to submit an application for Judicial Review, are no longer protected under the Section 3C of the Immigration Act 1971. They have not extended their leave by virtue of 3C leave and therefore will not be able to study at the University or take any assessments on this basis.

Religious Obligations

64 For each course of study, there is a published schedule of examinations and assessments. All students are expected to attend these scheduled examinations and assessments and any absence must be explained by use of a Concession Application Form.

65 There are occasions when it is not possible to avoid all major religious festiva courses. Should there be any instances where the University has scheduled an examination or assessment during a major religious festival which would mean that the student is unable to attend the examination, the student must notify the Assessment Office in their Campus of this as soon as they can and in any event at least two weeks in advance of the relevant assessment.

66 In such circumstances the University will attempt to re-schedule the assessment to an alternative date or time, within the examination period. However, if that is not possible, the University will allow the student to defer the examination to the next available sitting without detriment.

67 Where there are issues around fasting for religious reasons, the University will attempt to re-schedule examinations to allow a student to sit the exams as early in the day as possible.

Re-sits

68 The University expects students to sit their re-sit examinations at a University campus. However, where a student resides overseas, and does not hold a visa that will cover the re-sit period, the University can, wherever possible and at the cost of the student, arrange for an overseas establishment to hold the assessment on the to enable them to complete their re-sit examinations. The student must contact the Overseas Assessment Office to arrange to sit exams overseas.

69 Where possible, the University will make arrangements with an establishment in the country, but in some instances, it may be necessary for the student to travel to the venue (either within their country, or to another c

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re-sits may be arranged for the period after the end date of the visa. In this case, students would have to obtain a visa to cover the duration of their stay for the re-sits.

71 Options available:

71.1 Visitor Visa

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Appendix A

Countries :

Australia
Austria
Bahrain
Barbados
Belgium
Botswana
Brazil
British National (Overseas)
Brunei
Bulgaria
Cambodia
Canada
Chile
China
Croatia
Republic of Cyprus
Czech Republic
Denmark
The Dominican Republic
Estonia
Finland
France
Germany
Greece
Hong Kong
Hungary
Iceland
Indonesia

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4. Unauthorised holiday will affect your overall attendance and you may be required to attend a meeting with the Student Information Manager at your campus upon your return to the UK.
5. You cannot miss classes due to job interviews, vacation (VAC) schemes or any work commitments.
6. You are entitled to work 20 hours per week during term-time if you are studying a course at degree level or above and 10 hours per week during term-time if you are studying below degree level, but only outside of scheduled class times. Any absences due to work commitments will be considered unauthorised and a violation of the student visa conditions.

Action taken for unsatisfactory attendance

Where your attendance is unsatisfactory, one or more of the following actions will be taken:

1. You will be contacted by the Visa Compliance Team, who will require that you explain your unsatisfactory attendance and submit supporting evidence if you have three or more unexplained absences.
2. If you have five or more unexplained or unauthorised absences, you will be

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Appendix C

Visa Nationals

According to the Home Office, nationals or citizens of the following countries and territorial entities are known as 'visa nationals':

Afghanistan	Albania	Algeria
Angola	Armenia	

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South Africa*	South Sudan	Sri Lanka
Sudan	Suriname	Swaziland
Syria	Taiwan (unless they hold a Taiwan passport which includes the number of the identification card issued by the competent authority in Taiwan)	Tajikistan

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